



Are You A Good Delegator?

Management Training and Development
The Business Innovation Centre, Binley Business Park,
Harry Weston Road, Warwickshire, CV3 2TX
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<http://www.management-training-development.com>

Delegation: Are you a good Delegator?

1. Do you take any decisions that could be taken by a member of your staff?
2. Do you work longer hours than your team?
3. When you come back after a holiday or absence of duty, is there a pile of work waiting, and a long list of e-mails?
4. Are you often interrupted by your staff asking for information or a decision?
5. Do you like being kept informed about the details of what your staff are doing?
6. Do you sometimes find that your staff won't take responsibility for their actions?

7. If you were suddenly called away for a month, could anybody else do your job properly?

8. Do you often have to rush to meet deadlines?

9. Do you feel it's better to do something yourself instead of delegating it?

10. When your staff have completed a task, do you check the details to make sure?

Management Training & Development.com



MTD, the management training specialists, has been working with a wide variety of clients (both large and small) in the UK and internationally for several years.

We specialise in providing:

- In-house, tailor made management training courses (1-5 days duration)
- Open courses (Delivered throughout the UK at various locations)
- Management & leadership development programmes (From 5 days to 2 years)
- Corporate and executive coaching (With senior or middle managers)

We provide a wide range of management training courses and programmes that will enable your new and experienced managers to maximise their potential by gaining or refining their management and leadership skills.

Our team of highly skilled and experienced trainers and consultants have all had distinguished careers in senior management roles and bring with them a wealth of practical experience to each course.

At Management Training & Development Ltd we will design and deliver a solution that suits your specific needs addressing the issues and requirements from your training brief that best fits your culture, learning style and ways of working. Our programmes are delivered when and where you need them!

We believe that training should be fun, highly interactive and provide “real world” practical techniques and methods that you can use back in the office – and that’s exactly what we provide.



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